AUDIT SUB-COMMITTEE

Tuesday, 18th December 2007

Councillor E.J. Collin (Chairman)

Councillors:	A.S. Bexon	G.V. Clarke
	A.J. Gillam	C.J. Powell
	D.E. Pulk (a)	G.E. Withers

15 TO APPROVE AS A CORRECT RECORD THE MINUTES OF THE MEETING HELD ON 25 SEPTEMBER 2007.

RESOLVED:

That the minutes of the above meeting, having been circulated, be approved as a correct record and signed by the Chairman.

16 CORPORATE RISK SCORECARD

The Manager of Resource Services updated members of the Audit Sub-Committee on the current level of assurance that could be provided against each corporate risk.

Further consideration was given to risks arising from services provided in partnership with other authorities

RESOLVED:

To note the methodology and assurance metrics adopted in producing the Corporate Risk Scorecard at Appendix A to the report.

17 ANNUAL AUDIT RISK ASSESSMENT

Consideration was given to a report of the Manager of Resource Services on the Annual Audit Risk.

RESOLVED:

That the Data Protection review Officer Group remit be circulated to members.

18 TERMS OF REFERENCE – ANNUAL REVIEW

The Manager of Resource Services submitted for consideration an annual review of the Terms of Reference of the Audit Sub-Committee.

RESOLVED:

To approve the terms of reference submitted and to request a further

report on proposals for the work of the sub-committee under its responsibilities for the Council's Regulatory Framework and a timetable of work.

19 FOLLOW-UP OF AUDIT RECOMMENDATIONS

The Manager of Resource Services submitted a report that monitored departmental progress in implementation of Internal Audit recommendations.

The report identified to members where additional action needed to be considered in relation to any outstanding recommendations.

RESOLVED:

i. To note the report

ii. With reference to the Leisure Services report the sub-committee expressed disappointment that the recommendations in the previous audit report had not been applied across all the Leisure Centres and that this be drawn to the attention of the Head of Service and the Portfolio Holder and that they be asked to attend the next meeting of the sub-committee.

20 INTERNAL AUDIT REPORTS ISSUED OCTOBER - DECEMBER 2007

Reports on:-

Register of Interests
Cash Receipting
Leisure Income
Housing Rents
Creditors
Trade Waste Procedures
Housing Benefits

Were considered.

After discussion of the recommendations and management responses it was: -

RESOLVED:

To accept the reports subject to further explanation with regard to the review of Leisure Income.

The meeting closed at 7.40 pm